

Portrait of Lady Loch with her family between 1884 and 1889

128th Annual Report

2014 - 2015

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PRESIDENT'S MESSAGE

I looked up an Annual Report associated with the time I became a member of The Queen's Fund 17 years ago. In 1998 we assisted 431 women and 706 children, provided \$55,147 in general assistance and received \$66,348 in donations. In 2015 we assisted 812 women and 1,065 children, provided \$219,878 in general assistance and received \$223,727 in donations and an additional bequest of \$250,000. In 1998 The Education Fund was established as a means of increasing donations to respond to the "ever-increasing number of applications for expenses associated with education". The three members who were on the organising committee are members today – Helen Moylan a member for 22 years, Penny Montgomery a member for 32 years and Judith Lawler a member for 20 years.

Last year we introduced subcommittees and this has been exceedingly successful, allowing members to focus on different areas according to their interests and skills. The Submissions Subcommittee headed by Sally McLean has increased the amount of donations from \$177,806 in 2013-2014 to \$223,726.92 in 2014-2015 and an increase in the number of individual donors from nine to eighteen. The Communication Subcommittee headed by me has implemented a visual identity project, the website is being improved and the online application process streamlined. Feedback from the evaluation process has resulted in a significant improvement in our processes and practices.

Last year our key priorities were to ensure stable housing, improved educational and employment opportunities, and to keep women and children safe. We have made good progress in these areas but it is only possible through the generosity of our donors and increasing donations.

Challenges

In our recent survey social workers identified some trends that will require consideration by the committee in future planning. The following were identified requiring more assistance: grandmothers supporting families; asylum seekers/refugees; women over 55; and increased rental and utility costs.

Our Supporters

I would like to thank the Trustees who manage the invested capital of the Fund, the Honorary Solicitor who has spent many hours working with the Committee on legal issues including those involved in the incorporation of The Queen's Fund, the Honorary Auditor in providing monthly and annual financial statements and an ever-increasing number of individuals and organisations who provide skills and expertise, much of which is given on a pro bono basis.

Our Dedicated Committee

I would like to express gratitude to Mrs Chernov, our Patron, for her support and willingness to assist with advice and wise counsel.

I would like to thank all those involved in the voluntary committee, for their professionalism, dedication and determination to achieve the best outcomes for our clients. Each member gives valuable time to attend the monthly meetings as well as attending subcommittee meetings. Some members take on responsibilities that require them to work for many hours each week. Lee Ann Connor is one such member. She is the Convenor of the Referrals Subcommittee and for the past seven years has managed the correspondence, the referrals, entering the data, implementing the fast track response system, liaising with social workers, and providing documentation for the monthly meetings.

Our new members have injected new life into the committee with enthusiasm, new and interesting ideas and energy. Sophie Benardeau Short, who joined the Communication Subcommittee, has been responsible for the launch of the Visual Identity Project which involves an online competition calling on women of Victoria to participate in designing a logo for The Queen's Fund. Lili Zhao has made a significant contribution working with Revium, our website provider, ensuring that our website is safe, developing structures for an online application form, and introducing a donations button.

The Queen's Fund continues to be a dynamic, volunteer-based organisation with a highly motivated committee working to ensure the best outcomes for Victorian women and children in need.

Thelma Castles

President
The Queen's Fund

OUR STORY

The Queen's Fund was established in 1887. It is a charity which for 128 years has been run by women and has helped thousands of Victorian women in crisis with grants of up to \$350. The wife of the current Governor of Victoria, Mrs Elizabeth Chernov, is the Patron of The Queen's Fund.

So many women in our community find themselves in acute need. A recent survey found as many as one in five people do not have \$500 in savings in case of an emergency. Violence by a partner or former partner is the leading preventable cause of death and illness for women aged 14 to 45. There is a lamentably long list of statistical evidence of the need for crisis and general support in our community, particularly for women and children.

The Queen's Fund has a well-established network of social workers who work closely with their clients to ensure that our grants help women to get back on track and work towards becoming self-reliant. It may seem that our grants are small (\$150 to \$350) compared to the needs of many of our clients. Many social workers believe that even though the grants are small this allows the client to make a contribution themselves and encourages improved financial management, pride and independence in their clients.

The emergency relief The Queen's Fund provides includes the payment of rent to prevent homelessness, the payment of essential utility bills and medical bills, the cost of setting up a new home for women fleeing domestic violence, and the cost of education and equipment for both women and their children. The Queen's Fund places great emphasis on education to alleviate long-term, systemic poverty.

The Queen's Fund receives no government funding. We rely entirely on the generosity of individuals, philanthropic trusts and foundations.

Highlights for 2014 - 2015

DONATIONS HAVE INCREASED \$45,921 from \$177,806 in 2013-2014 to \$223,727 in 2014-2015. In addition, The Queen's Fund received a one off bequest of \$250,000 from the Estate of the late Oliver Ambler.



THE NUMBER OF GRANTS WE HAVE MADE HAS INCREASED BY 16.4%

Grants have been provided to 812 women and 1,065 children representing an increase in the number of grants in the past 12 months of 16.4%. Of these applications 426 women have been assisted with grants totalling \$119,734 related to rent, bonds, household goods, and utilities, thus ensuring stable housing. We have assisted 57 women with grants totalling \$17,020 related to education and training, and provided a further 125 women with grants totalling \$37,662 for 287 children to assist with their educational expenses, such as computers and involvement in school camps.

THE VALUE OF GRANTS GIVEN HAS INCREASED 38.25%

The Queen's Fund spent \$219,878 assisting women in crisis in 2014-15 which represents an increase of 38.25% from the previous 12 months.

IMPROVED PRACTICES include a streamlined online application form and a fast track response for applications where the client is at risk of eviction or having her services disconnected.

IMPROVEMENTS TO THE WEBSITE

Our website now includes:

- Section for Frequently Asked Questions;
- Reasons to Donate; and
- Donation Button with the aim of increasing donations from individuals, companies, organisations and the community.

Evaluation

The Queen's Fund has implemented a quarterly evaluation program in which feedback from social workers is sought. A questionnaire was sent in March 2015 to over 200 social workers from our referring agencies to gain information about the effectiveness of our grants, the referral process and to determine any changes that will further improve our service. The results leave us in no doubt that our grants are effectively targeted and are a valued tool for welfare agencies in preventing homelessness and deteriorating family conditions.

POSITIVE FEEDBACK FROM THE SURVEY

- "A unique organisation assisting clients when there is nowhere else to turn."
- "One of the few avenues of help that the community services sector can access."
- "It is a very useful service and accessible from outer regional areas where our resources can be limited."
- "The Queen's Fund is amazing you have no idea the positive changes you make to the lives of women."

THE GRANTS ARE EFFECTIVE

- "The grants seem relatively small, but they can be the difference between feeling totally overwhelmed and seeing the light at the end of the tunnel in a complex and stressful life."
- "The education grants have proven to be the most significant in assisting women to break the cycle of domestic violence."
- "\$300 can be the difference between a family having a roof over their head or being homeless."

POSITIVE FEEDBACK FROM CLIENTS

• "The money allowed me to achieve a Traffic Management certificate and I have started work which has provided financial relief and a much needed boost to my self-esteem."

WAYS TO IMPROVE

- "Preference for all-in-one application form rather than providing a separate letter."
- "It would be beneficial to have a FAQ page and to publish meeting dates."
- "Some felt the length of time was too long especially for those facing eviction."

OUR CLIENTS' STORIES

HOMELESSNESS

"I have worked closely with a 59 year old woman who struggled with depression after the death of her husband and she found it hard to hold down a job and pay rent. She had been sleeping in her car for 3 months by the time I met her and was very distressed. Before the Office of Housing would consider her application, she needed to pay something towards an old bond debt. With the help of The Queen's Fund she made this payment, I was able to get her on to a priority list and in to a lovely 1 bedroom flat the week before Christmas. She is now doing a computer course, volunteering part time and having her grandchildren for visits. Her whole outlook for the future and her self-esteem has turned full circle! She looks 10 years younger and smiles now."



- "A client and her three children were at high risk of being evicted the tenancy was at warrant stage [and] the locks were going to be changed. My client had no family or friends that she could stay with. The Queen's Fund stopped my client and her three children from being evicted. My client has now been referred to a financial counsellor and things are back on track."
- "A client of mine got into rental arrears for the first time in 23 years due to illness and a sudden drop in her income. She was facing eviction for herself and her daughter. The grant allowed her to catch up on rent and work out a repayment plan to get back in front. Her health has also stabilised due to less stress, and your assistance made such a big difference."

EDUCATION - SELF

- "My client was not able to attend university as she wasn't able to afford the fees for books, amenities, etc. Attending university would have led to huge social connection for the woman, as well as her qualification enabling her to support her children financially. The funding received (\$350) allowed my client to pay for her study requirements, go on to finish her degree and she is now working full time in the field of her choice."
- "[The money] has been used to subsidise a course for one of my clients. It paid for her books and enabled her to complete an aged care course. She now works and is better able to financially support her children."

EDUCATION - CHILDREN

"A parent of three children aged 18, 12 and 10 committed suicide and the eldest child had taken full responsibility for her younger siblings as the other parent was non-existent. Application to The Queen's Fund [was made] to assist with some form of financial alleviation... funds [were used] to pay for school costs. This was of great relief as the eldest child was not eligible for Centrelink income to support younger siblings."

MEDICAL

"Many [of our] patients are suddenly in hospital with limited income for an extended period of time or they already live challenging life circumstances before their scheduled surgery. The Queen's Fund service provides hospital social workers with a genuine avenue of support, when required, to assist many of our patients get through a difficult time. The Queen's Fund does make a difference; we know this when we hear the women's appreciation for the funding they receive."

VEHICLE/TRANSPORT COSTS

"Funds provided [by The Queen's Fund] assisted with the purchase of a car. This meant that the client
was able to obtain work as she had her own transport. She now works 5 days a week and is no longer
reliant on a Centrelink income."

HOUSEHOLD GOODS

- "[The grant from The Queen's Fund was used to purchase] furniture for an impoverished single mother so her child could sleep in a separate bed."
- "My client didn't quite have enough money so the grant from The Queen's Fund was used so she could buy a washing machine. She has a degenerative disease, single parent with 3 children and she was handwashing the family's clothes since her machine broke.... I tried other organisations for assistance to no avail. After we bought the machine, which was delivered to her home the next day, she was so happy and burst into tears. Later I found out she had never had anything new in her home she left a very abusive marriage of 20 years early last year."
- "For \$250 you can fill up a kitchen with everything necessary i.e., toaster, kettle, utensils, pots, pans dinner set, knife block if you shop wisely. This funding is amazing and there is nothing worse than moving into a house on a low income and not being able to cook for your family."

TRANSPORT

• "With your help my client is able to get her car on the road safely and is able to interact with the community that she lives in. Thank you – it is services such as yours that give hope and meaning to many lives."

DEBT REDUCTION

"One client was granted \$350 towards her debt in school fees. My client had never managed her own
money and hadn't made provisions for school fees. She was also in debt to utility companies. The
Queen's Fund grant was given to the school and a payment plan set up for my client. My client was very
motivated and learned how to manage her funds. She is now completely out of debt and living in longterm housing."

GENERAL ASSISTANCE

"The Queen's Fund provided funding for a mother who was escaping family violence and eight months
pregnant. She left the family home with nothing and needed clothing for herself and her unborn baby
when in hospital. The Queen's Fund support provided this and relieved stress from the mother."

OUR REFERRING AGENCIES

Over the past financial year The Queen's Fund has received referrals from 209 agencies. Many of these agencies have been referring to our organisation for decades. While some agencies refer clients to the Fund once or twice a year, many give us referrals every month.

Agencies which referred the greatest number of clients [i.e., 15 or more] to The Queen's Fund for 2014-2015 are:

Bethany (40)
City Of Port Phillip (17)
Eastern Domestic Violence Outreach Service (16)

Homeground Services (21)
Uniting Care Werribee (38)
Whittlesea Community Connections (90)

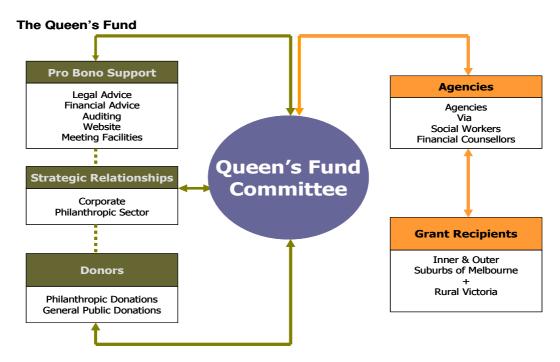
WHY DONATE TO THE QUEEN'S FUND?

"The Queen's Fund is amazing. Thank you to all the donors – you have no idea the positive changes you make to the lives of women."

Donors can be assured that every dollar of their donation is spent on supporting women and children. This is thanks to a bequest from the Estate of Violet Tivey, a former member of The Queen's Fund, part of which can be used for administrative costs and to improve our processes and structures.

WHAT DOES YOUR DONATION PROVIDE?

- > \$250 pays for a computer, a bond debt, maintains a telephone service.
- > \$300 pays an electricity or gas bill, baby items, glasses, orthopaedic shoes, relocation, TAFE fee.
- \$350 buys two months medication, car registration, school books, and iPad instalment.



To donate to The Queen's Fund, go to www.queensfund.org.au

OUR DONORS AND SUPPORTERS

The Queen's Fund values its relationships with funding bodies and donors whose support is central to our success. It allows us to expand the support we provide and to focus on effectively and efficiently delivering our grants.

Bequests and Donations

AL Taylor JR McPherson Trust R Davis

A Lane The Jack Brockhoff Foundation The RE Ross Trust
A Robson L Neve RJ Scrivener
Anonymous The Lord Mayor's Charitable S McLean

Foundation

Charities Aid Foundation Loughrigg Pty Stanley Heath Fund

Collier Charitable Fund M Allen T Castles

Danks Trust ML Archibald The Ambler Bequest
The Marian and EH Flack Trust M Sallmann OAM The Barnes Bequest

Estate of Violet Tivey Miller Foundation V Bowen

G Moylan N Rodd Victoria Golf Club Women's

Committee

HG Turner Estate P & J McLaughlin William Angliss Charitable Fund

Heather Gray P Grant

J Harris The Pierce Armstrong Foundation

Trustees Andrew Robson, Gail Owen and Jay Bonnington

Honorary Solicitor Heather Gray, Partner Hall & Wilcox Lawyers

Auditor Andrew Lane and his Staff, Accru Melbourne

Our Supporters

We acknowledge and thank those individuals and organisations who have provided skills, expertise and ongoing support to our committee over many years.

Lalitha Visuasam, Hall & Wilcox Lawyers

Maree Davidson, Davidson Consulting

Glenda Morrison, Davidson Consulting

Chris Padgham, Solution Support Services

Hugo Brettingham-Moore, JBWere

Revium, all things web

Mr Robert Doyle, The Right Honourable Lord Mayor of Melbourne

Jean-Francois Piery, Capital City Civic and Protocol Coordinator, Melbourne Town Hall

Hannah Shillson, Epicure, Melbourne Town Hall

Anne Laure Cavigneaux, March Studio

THE AUDITOR'S REPORT



INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE QUEENS FUND

Report on the financial report

We have audited the accompanying financial report, being a special purpose financial report, of the Queens Fund, which comprises the Statement of Income and Expenditure and the Balance Sheet, and the financial statements of the Trustees of the Queen's Fund, comprising the Statement of Income and Expenditure and the Balance Sheet, for the year ended 30 April 2015.

Trustees' responsibility for the financial report

The committee and trustees of the Fund are responsible for the preparation of the financial report and have determined that the financial report is appropriate to meet the needs of the members. The committee and trustees' responsibility also includes such internal control as the trustees determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the *Australian professional ethical pronouncements* in relation to the audit of the financial report.

Qualification

As is common for organisations of this type, it is not practical for the Queen's Fund to maintain an effective system of internal control over cash received from various donations activities until its initial entry in the accounting records. Accordingly, our audit in relation to donations was limited to amounts so recorded.

Qualified Auditor's Opinion

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had the limitations discussed in the qualification paragraph not existed, the financial report of the Queen's Fund and the financial statements of the Trustees of the Queen's Fund presents fairly, in all material respects, the financial position of the Queen's Fund and the Trustees of the Queen's Fund, as of 30 April 2015 and of its financial performance for the year then ended.

ACCRU MELBOURNER A LANE

Accre Melboure

Chartered Accountants

26th May 2015

Partner

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THE QUEEN'S FUND STATEMENT OF INCOME & EXPENDITURE

THE QUEEN'S FUND STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 30 APRIL 2015

		2015	2014
Income			
Investment Income			
Education Fund	I		
	Argo Investments	8,650	8,195
	AFIC Shares & Convertible Notes	3,875	5,175
	ANZ Bank Ltd	4,236	2,886
	CBA Perls	1,134	1,644
	Novion Property Group Unit Trust	2,762	2,567
	Miscellaneous Income	<u>-</u>	250
Total Education	n Fund	20,657	20,717
Capital Fund		·	
·	AFIC Shares & Convertible Notes	3,875	5,175
	Interest Received	4,219	29
	Santos	1,960	-
	JB Were Deposit Notes Interest	1,499	672
	Mirrabooka Investments Ltd	6,000	4,500
	NAB	5,168	4,959
	Refund of Imputation Credits	14,957	10,908
	Westpac	2,487	1,233
Total Capital Fu	und	40,165	27,476
Total Investment Inco	me	60,822	48,193
Bequests & Donations		·	•
G Moylan		250	-
Stanley Heath F	Fund	800	450
A King		-	1,000
J R McPherson	Trust	1,550	1,250
Loughrigg Trust	t .	500	-
Miller Foundati	on	50,000	40,000
N Rodd		200	100
P & J McLaughl	in	1,000	-
A Robson		1,500	1,500
A L Taylor		502	485
Collier Charitab	le Fund	15,000	-
Estate of Violet		17,204	39,580
H G Turner Esta		50	50
Jack Brockhoff		15,000	10,000
Lord Mayors Fu	ınd	25,000	40,000
L Neve		100	-

	2015	2014
M Sallmann	500	300
R E Ross Trust	28,000	-
R J Scrivener	1,000	_
T Castles	2,000	2,000
The Barnes Bequest	246	211
William Angliss Charitable	4,000	2,000
E Riggall	-	500
Heather Gray	500	500
Sally McLean	1,375	380
Pierce Armstrong Trust	10,000	10,000
Women's Property Initiative	-	25,000
A Lane	250	-
Charities Aid Foundation	1,600	-
Danks Trust	15,000	-
Estate of E H Flack	10,000	-
M Allen	500	-
M L Archibald	3,000	-
P Grant	1,000	-
R Davis	100	-
The Ambler Bequest	250,000	-
V Bowen	1,000	-
Victoria Golf Club	5,000	-
J Harris	1,000	-
Bequests & Donations - Other	9,000	2,500
Total Bequests & Donations	473,727	177,806
Total Income	534,549	225,999
Expense		
General Assistance	219,878	180,795
Bank Fees	42	30
Computer Expenses	2,294	1,176
Database Development	-	275
Postage	774	1,089
Secretary & Audit Fees	1,485	825
Total Expense	224,473	184,190
Net Income	310,076	41,809

THE QUEEN'S FUND BALANCE SHEET

BALANCE SHEET AS AT 30 APRIL 2015

		2015	2014
ASSETS			
Current Assets			
Current Ass	sets		
	CBA - New Account	20,840	8,274
	CBA - Business Online Saver CBA - Business Transaction	15,498	-
	Account	10,164	-
	Term Deposit	204,300	
Total Curre	nt/Savings	250,802	8,274
Other Curro	ent Assets Sundry Debtors - refund of imputation credits	14,957	10,908
Total Assets		265,759	19,182
LIABILITIES & EQUITY			_
Current Lia	bilities		
Total Liabilities			-
EQUITY			
Retained Earnings Brought	Forward	19,182	43,953
Transfer to the Trustees		(63,500)	(66,580)
Net Income	•	310,076	41,809
TOTAL EQUITY		265,759	19,182
TOTAL LIABILITIES & EQUITY	_	265,759	19,182

TRUSTEES OF THE QUEEN'S FUND BALANCE SHEET

TRUSTEES OF THE QUEEN'S FUND BALANCE SHEET AS AT 30 APRIL 2015

_	2015	2014
Represented By:		
Accumulated Funds	901,382	834,503
Asset Revaluation Reserve	249,727	182,148
- -	1,151,109	1,016,651
ASSETS		
Deposit Notes - JB Were	25,945	3,572
Deposit Notes - National Australia Bank	200,000	200,000
	225,945	203,572
INVESTMENTS		
Capital Fund		
Australian Foundation Investment Co Ltd	104,807	100,426
Santos Limited	47,096	77,000
Mirrabooka Investments Ltd	75,900	75,900
National Australia Bank Limited	97,117	92,133
Australia and New Zealand Banking Group Limited	80,896	82,039
National Australian Bank Ltd. Convertible Preference Shares II	49,750	-
Commonwealth Bank Perls VI	25,845	26,113
Sub-Total (Market Value)	481,411	453,611
Education Fund		
Novion Property Group Unit Trust	49,795	40,522
Australian Foundation Investment Co Ltd	104,807	100,426
Westpac Banking Corporation Subordinated Notes II	50,600	-
Argo Investments	238,551	218,520
Sub-Total (Market Value)	443,753	359,468
TOTAL INVESTMENTS	925,164	813,079
TOTAL ASSETS	1,151,109	1,016,651
LIABILITIES		
<u>-</u>	<u>-</u>	
NET ASSETS	1,151,109	1,016,651

TRUSTEES OF THE QUEEN'S FUND STATEMENT OF INCOME & EXPENDITURE

STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 30 APRIL 2015

	2015	2014
INCOME		
Interest Received	3,379	5,553
Profit or (Loss) from Sale of Investment	<u> </u>	18,257
TOTAL INCOME	3,379	24,080
EXPENDITURE		
TOTAL EXPENDITURE	<u> </u>	-
NET SURPLUS/ (DEFICIT)	3,379	24,080
ACCUMULATED FUNDS		
Accumulated Funds at beginning of year	834,503	743,843
Transfer from Queens Fund	63,500	66,580
Accumulated Funds at end of year	901,382	834,503

OUR COMMITTEE

Patron Mrs Elizabeth Chernov	Lady Loch, as the wife of the Governor of Victoria in 1887, was the first Honorary President. Mrs. Elizabeth Chernov is the first Patron of The Queen's Fund.
President & Convenor, Communication Subcommittee Thelma Castles	Thelma Castles has a B.App.Science (Speech Pathology) and a Dip. Ed. and has worked as a consultant in the areas of education, health, disability and aged care. She was a member of the Anglicare Research and Ethics Committee and has been a Committee member for 17 years.
Vice President & Convenor, Submissions Subcommittee Sally McLean	Sally is a lawyer with expertise in drafting and negotiating contracts and experience in regulatory and compliance obligations. Sally has been a committee member for 2 years.
Secretary Margaret Allen	Margaret Allen has a Diploma of Education and a Bachelor of Education and an ongoing interest in Education. She is a former small business proprietor, and a Director of two companies. Margaret has been a committee member for 14 years.
Treasurer Jane McLaughlin	Jane McLaughlin has a background in science and education and has been a committee member for 18 years.
Assistant Treasurer Andrea King	Andrea King has a background in Education and the Arts. She is a voluntary guide at the NGV and currently on the Guides Organisation Committee. Andrea has been a committee member for 9 years.
Convenor, Referrals Sub- Committee Lee Ann Connor	Lee Ann Connor is the Finance Officer and Director of a company that acts for overseas companies. She also works with the Victorian Court Network and has been committee member for 12 years.
Convenor, Governance Sub- Committee and member of the Communication Subcommittee Sophie Benardeau Short	Sophie has Graduate Diploma in Secondary Education & a BA in Cinema Studies and performing Arts at The Sorbonne University in Paris and has been a board member at the Alliance Francaise and the French section of the Caulfield Junior college. Sophie has been a committee member for 4 years.
Member of the Submissions Subcommittee Katie Bayley	Katie has a Bachelor of Arts & Commerce, Diploma of Modern Languages (Japanese), Masters in Property. She has been a committee member for 3 years.
Member of the Submissions Subcommittee Fiona Best	Fiona has a Bachelor of Social Work and Bachelor of Arts and has worked in a range of welfare agencies in direct service delivery as site manager for the commonwealth rehabilitation service. She has been a committee member for 1 year.

Member of the Communication Subcommittee Judith Lawler	Judith Lawler is a former physiotherapist who has worked in various settings, including rehabilitation, child disability and education. She is also an artist. She has been a committee member for 20 years.
Member of the Submissions Subcommittee Sally McInnes	Sally McInnes is an ESL teacher with AMES. She has taught refugees, migrants and is now helping those with skilled visas to access the job market. She has been a volunteer with Ardoch and the Victorian Court Network and has been a committee member for 15 years.
Member of the Communication subcommittee Penny Montgomery	Penny has been a Board member of SPELD Vic, involved with FKA Children's Services for 32 years, Trustee of David Syme Charitable Trust (assists disadvantaged groups in Vic), Trustee of Peter Williams Trust Fund (assists disadvantaged pre-school children) and committee member for 32 years.
Member of the Communication Subcommittee Helen Moylan	Helen Moylan is an Archivist and Cultural Heritage Consultant. She is the designer and co-owner of an archives management software system for small institutions and volunteer organisations. Helen has been a committee member for 22 years.
Member of the Referrals Subcommittee Sally Scrivener	Sally Scrivener has a Diploma in Secretarial/Business Studies and has worked in both London and Australia. Sally has been a committee member for 18 years.
Member of the Referrals Subcommittee Glenys Severin	Glenys Severin is an Early Years Educator who has worked with children with additional needs and their families. She is a trustee of the Foundation of Graduates in Early Childhood Studies and has been a committee member for 9 years.
Member of the Submissions Subcommittee Helana Wretham	Helana has a Bachelor of Science and MEng, Environmental Engineering. She is an Associate Director in her company and has 14 years industry experience. She has strong management experience in the private and public sector. Helana has been a committee member for 2 years.
Member of the Communication Subcommittee Lili Zhao	Lili has a Bachelor of Computer Science and has worked in the IT industry for over 20 years. Lili has been a committee member for 2 years.

The Queen's Fund GPO Box 2412 Melbourne Vic 3002

Email: secretary@queensfund.org.au